



July 10, 2020

Dear Blessed Sacrament Community,

I can't wait to welcome our new and returning students back to Blessed Sacrament for the 2020-2021 school year. We are working every day to make sure the experience is one that prioritizes the safety and well-being of the entire community, while also restoring the personal connection between the students, staff, and families that was deeply missed during the school closure. The Spring of 2020 will certainly be remembered as a time of great adversity. Our school was not exempt from any of the challenges caused by COVID-19, but we have proven once more that Blessed Sacrament is a resilient community dedicated to our Catholic mission.

As we prepare to return to school on August 24th, we have immersed ourselves in the guidelines provided by the Office of Catholic Schools, Colorado Department of Education, Center for Disease Control and Prevention, and our local and state health officials. We have also thoroughly reviewed the feedback provided by families and staff members through the Reopening Survey. I am grateful for an outstanding team of individuals who have generously given their time to these efforts. Thanks to their hard work, we have made great progress toward a reopening plan that will ensure our students continue to receive an outstanding Catholic education within a safe, nurturing environment.

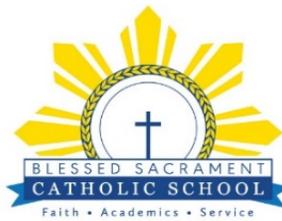
Although there are still many uncertainties regarding the year ahead, the following reopening plan provides an overview of the realistic and reasonable measures that Blessed Sacrament will take to prepare for both the best and worst scenarios we may face. While adaptability and flexibility will remain key, we are confident that this plan will provide a foundation for success throughout the school year. Additional details and logistics will be provided in the coming months. After thoroughly reading through the reopening plan, we also invite parents to use [this survey](#) to provide general feedback for the planning committee to consider. Please also note that this plan is subject to change based on further guidance from local and state health officials, Governor Polis, Mayor Hancock, and the Office of Catholic Schools.

I have great confidence that we have another outstanding school year ahead of us. We will continue to turn to the Lord and place our trust in His abundant love as we strive to live out the mission of our school. Thank you for the opportunity to serve your family during the 2020-2021 school year.

In Christ,

A handwritten signature in cursive script that reads 'Brooke Urban'.

Mrs. Brooke Urban
Principal



2020-2021 School Year

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25*	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	T	F	S
				1*	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
		1	2	3	4*	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Key:**
- Observed Holiday/School Closed
 - * Half Days
 - Students start/end
 - Professional Development/No Students
 - Conferences/No School - by appointment
 - Assessment Day - by appointment



Blessed Sacrament Catholic School
2020-2021 Reopening Plan

The following information provides an overview of the realistic and reasonable measures that Blessed Sacrament Catholic School will implement for the 2020-2021 school year due to the COVID-19 virus. This plan is subject to change based on the guidance of local and state health officials, the State Governor, the Mayor of Denver, and the Office of Catholic Schools. Modifications and adaptations to the framework provided by the Office of Catholic Schools have been made in order to meet the particular needs of Blessed Sacrament Catholic School. Additional details, such as student homeroom lists and procedure details, will be published separately in the coming months.

I. Reopening Plan Rationale

Rationale & Core Beliefs

As a faithful body that exists for the purpose of educating children, we know that learning happens best in community. Communities are founded on relationships, and relationships form best in person. Further, and most importantly, living and learning our Catholic faith is best done in person, in community with others, where we can live out our faith practices, model the faith, and grow in faith together. For these reasons, among many, it is important that Blessed Sacrament returns to in-person schooling to the best of our ability.

Our rationale is rooted in this set of beliefs:

- We believe in educating the whole person in faith, morals, and academics.
- We believe education is ordered towards freedom; we seek to educate our students in an environment that is free from fear, grounded in reality, and hopeful about the future.
- We believe community is foundational for our children's education and spiritual development, with the recognition that parents are the primary educators and decision makers for their children.
- We believe we are called to seek and protect the good, safety, health, and well-being of our children, families, and teachers, especially the most vulnerable in our community.
- We believe Blessed Sacrament is a strong and resilient community that thrives in the face of adversity.

Purpose: Limit Pathogen Exposure & Limit Exposure to Sick People

Every procedure detailed within this document has the same intent: to limit the potential exposure of a pathogen to a small group (homeroom), and prevent as best as reasonably and realistically possible the sharing of any pathogens with other groups. These procedures assume that students will remain with their homeroom throughout the day with minimal interaction with students from other homerooms.

General Guiding Principle: Prevention

Large group gatherings will be suspended for much of the 2020-2021 school year, including all-school masses, assemblies, field trips, and all-school gatherings. We will limit homeroom mixing at school to the best of our ability. Any shared space in the buildings will be disinfected before a new homeroom enters the space. Non-staff adults, including school parents, will have limited to no access to the school.

Distance Learning Option: OCS Distance Learning School

Families who do not wish to have their child engage in in-person learning for part or all of the school year, but still wish to be enrolled in our Catholic school, will have the option to enroll their children in online distance learning. In a partnership with the Archdiocese of Denver Office of Catholic Schools, families may enroll at Blessed Sacrament and pay Blessed Sacrament tuition, but engage in distance learning conducted by Catholic educators within the Archdiocese of Denver. More information will be provided by the Office of Catholic Schools in the coming weeks.

Tuition

The tuition rates for the 2020-2021 school year will be frozen based on the rates used for the 2019-2020 school year for all families. In the past, Blessed Sacrament has raised the tuition rate between 3-5% each year in order to accommodate the increase in teacher salaries, the rising cost for educating students, and other parish needs. However, in consideration of the financial impact of COVID-19, we desire to support our school families by continuing with the tuition rates used for the 2019-2020 school year while still providing salary increases for our staff. The tuition rates for the 2020-2021 school year can be found on our school website.

In the case of a school closure, childcare provided by the school will be unavailable to preschool students. A tuition discount based on the student's daily rate will be available upon request for preschool families beyond a total of 14 missed school days due to COVID-19. Distance learning opportunities will be unavailable to preschool families that request a refund.

II. Reopening Plan Scenarios & Healthy School Levels

Overview

Due to the ongoing changes in health guidelines and the unexpected nature of COVID-19, Blessed Sacrament is prepared to implement and transition between three plans based on the following scenarios: (1) unrestricted in-school learning, (2) restricted in-school learning, and (3) distance learning. Each scenario is outlined in more detail below.

Blessed Sacrament has also prepared health protocols using three levels of caution, referred to as “Healthy School Levels 1-3”. Healthy School Levels (HSL) allow adaptability to changing health mandates while remaining within a particular learning scenario. More information regarding Healthy School Levels is provided below.

Healthy School Levels are not dependent on a particular learning scenario. It may be helpful to think of the learning scenarios and Healthy School Levels as two overlapping pieces within this plan. For instance, while implementing Scenario 1: Unrestricted In-School Learning, Blessed Sacrament may require families, students, and staff, to operate at Healthy School Level 1 when health guidelines are relaxed. If guidelines become more stringent, Blessed Sacrament may remain in Scenario 1, but begin to operate at Healthy School Level 2 or even Healthy School Level 3. It is possible for a homeroom, grade, or even a building to operate at a different HSL than the rest of the school if an outbreak or individual case can be traced to a particular group.

Learning Scenarios		Healthy School Levels (HSL)	
Unrestricted In-School Learning	<ul style="list-style-type: none"> • Gathering size 20+ • In-school learning five days a week • HSL 1-3 possible 	Healthy School Level 1	<ul style="list-style-type: none"> • Limited health protocols
Restricted In-School Learning	<ul style="list-style-type: none"> • Gathering size <20 • Alternate between in-school and at-home learning • HSL 2-3 possible 	Healthy School Level 2	<ul style="list-style-type: none"> • Moderate health protocols
Distance Learning	<ul style="list-style-type: none"> • Full school closure • At-home learning only • HSL do not apply 	Healthy School Level 3	<ul style="list-style-type: none"> • Stringent health protocols

Determining Factors

Blessed Sacrament will continue to follow the guidance of local and state health officials, the State Governor, the Mayor of Denver, and the Office of Catholic Schools. Limiting factors, such as gathering size restrictions or distancing requirements, may impact the school’s ability to maintain in-school learning five days a week.

Scenario 1: Unrestricted In-School Learning

Pending guidelines that allow homeroom sizes of at least twenty students, Blessed Sacrament will reopen for the 2020-2021 school year for unrestricted in-school learning, five days a week. This scenario is **both highly likely and the preferred** reopening plan. HSL 1 and HSL Level 2 are most likely within this scenario, although HSL 3 is possible.

Scenario 2: Restricted In-School Learning Plan

In the event that there is an executive order limiting the size of gatherings below twenty or enforcing a restriction that would impede the school's ability to offer unrestricted in-school learning, Blessed Sacrament will implement Scenario 2: Restricted In-School Learning. Scenario 2 will utilize a rotating schedule during which divided homerooms will alternate between in-person learning and at-home learning. The school will remain open Monday-Friday from 7:35-3:00, and parents are invited to [provide feedback](#) on the alternating schedule that would best fit their family's needs before a plan is finalized for the school. It is possible that Scenario 2 will be **implemented for a period of time** during the school year. HSL 2 and HSL 3 are likely within this scenario.

Blessed Sacrament is exploring ways to support parents and staff members by providing child care for students in grades K-5 whose parents are unable to work from home. More information regarding child care during Restricted In-School Learning will be provided in the coming months.

Scenario 3: Distance Learning

On a call with state education leaders, Governor Polis indicated that it was highly unlikely that there would be orders to suspend in-school learning or restrict the capacity of schools. Based on the information we have at this time, the possibility of another whole state, widespread closure similar to what we experienced in the spring of 2020 is **extremely low**. As long as state-wide child care centers are open, Blessed Sacrament will remain open, Preschool-8th grade. In the unlikely case of school closure, Blessed Sacrament will implement a distance learning program with adjustments based on the feedback gathered from the 2019-2020 school year. These adjustments will include an increase in synchronous (live) learning for 1 hour - 3.5 hours daily depending on the student's grade level. Healthy School Levels do not apply within this scenario.

Temporary School Closure

The Colorado Department of Public Health and Environment (CDPHE) recommends for schools to be prepared for COVID-19 outbreaks and individual exposure events to occur in their local community. In the case of an outbreak, CDPHE or the local health department will notify the school. These officials will help administrators determine a course of action. The Colorado Department of Education recommends a 48 hour minimum closure, inclusive of weekends, for disinfection, case investigation, contact tracing, isolation, quarantine, etc. CDPHE will evaluate

the need for a potential longer closure. In the case of a temporary school closure, Blessed Sacramento will implement distance learning until in-school learning can resume.

Healthy School Levels

Blessed Sacramento will implement health protocols using three levels of caution, referred to as “Healthy School Levels 1-3”. Healthy School Levels allow adaptability to changing health mandates while remaining within a particular learning scenario. It is anticipated that Blessed Sacramento will operate within **Healthy School Level 2 for the majority of the school year**. Changes to the Healthy School Level will be determined by state mandates, unexpected outbreaks, and/or recommendations from local health officials. Blessed Sacramento will communicate changes to the school’s Healthy School Level on an as-needed basis.

Healthy School Levels Overview:

01	Limited Health Protocols	<ul style="list-style-type: none">• Health Screening: At-home symptom and temperature screening prior to arrival; stay home with symptoms• PS-8 & Staff Masks: Highly encouraged at all times• Hand-washing/sanitizing: Universal precautions in place• Cleaning: Disinfecting of frequented spaces and surfaces occurs daily• Social Distancing: Normal distancing; minimal interaction between homerooms• Lunch: Normal lunch program; no microwaves available
02	Moderate Health Protocols	<ul style="list-style-type: none">• Health Screening: At-home symptom screening prior to arrival; temperature taken upon arrival; stay home with symptoms• Preschool Masks: Highly encouraged at all times• K-8 Masks: Required at arrival/dismissal and in high-usage areas; highly encouraged in classrooms and outdoors• Staff Masks: Required in close proximity (under 6ft) to others• Hand-washing/sanitizing: Prioritized in daily routines• Cleaning: Disinfecting of frequented spaces and surfaces occurs before new homeroom uses space/surface; weekly deep clean of all buildings• Social Distancing: Distance in the most realistic and reasonable manner; minimal interaction between grade-level homerooms only• Lunch: Packed or boxed lunches only; no microwaves available
03	Stringent Health Protocols	<ul style="list-style-type: none">• Health Screening: At-home symptom screening prior to arrival; temperature taken upon arrival; stay home with symptoms• Preschool Masks: Required at arrival/dismissal and in high-usage areas; Highly encouraged in classrooms and outdoors• K-8 & Staff Masks: Required at all times• Hand-washing/sanitizing: Prioritized in daily routines• Cleaning: Disinfecting of frequented spaces and surfaces occurs after each use; frequent deep cleaning of all buildings• Social Distancing: Distance to greatest extent possible at all times; no interaction among homerooms• Lunch: Packed or boxed lunches only; no microwaves available

III. Health and Safety Procedures

The following information outlines general protocols that will be implemented throughout the school year. Variations will occur between Healthy School Levels 1-3 depending on state and local mandates.

Student Homerooms

Separation between homerooms will be maintained throughout the school day, including lunch, recess, and after-school care to the greatest extent possible. In Healthy School Levels 1-2, grade-level homerooms may have minimal interaction during lunch, recess, and after-school care. In the case that Scenario 2: Restricted In-School Learning is implemented, homerooms will be divided to accommodate smaller gathering sizes or other restricting guidelines.

Health Screening - School Staff

Every staff member must be screened for symptoms at home using the CDE approved screening document prior to arriving at Blessed Sacrament each day. Staff members will have their temperatures taken upon arrival at the school in Healthy School Levels 2-3. Any staff member with signs of illness* and/or a fever of 100.4 or above will not attend work that day. Our school nurse or other medical professionals will determine next steps and make recommendations for the employee and the school as needed.

*Additional guidance will be provided regarding symptoms or a combination of symptoms that would determine whether or not a staff member can be present at school.

Health Screening - Students

Every student must be screened for symptoms at home using the CDE approved screening document prior to arriving at Blessed Sacrament each day. Students will have their temperatures taken upon arrival at the school in Healthy School Levels 2-3. Designated screening areas will be set up during student arrival times. If a student has signs of illness* and/or a fever of 100.4 or above, the student will not be able to attend school and the student cannot return to school until he/she is symptom free for 24 hours without fever reducing medicine.

*Additional guidance will be provided regarding symptoms or a combination of symptoms that would determine whether or not a student can attend school.

Face Masks Requirements - Students

Students must have a cloth or surgical mask available at all times regardless of whether or not the student is required to wear the mask during the school day. We encourage parents to pack two masks and label the mask with the student's name. Masks will be treated as a part of the school uniform. They may be solid colored, patterned, or include a simple graphic,

and they must be worn properly. Any masks with words or graphics that cause a distraction to learning or do not uphold our Catholic values will not be permitted.

Mask requirements vary between Healthy School Levels 1-3. Students will be required to wear a mask upon arrival/dismissal and when in high usage areas, such as hallways, bathrooms, or the office in Healthy School Levels 2 (K-8) or Healthy School Level 3 (PS-8). Pending an order that requires or mandates the use of masks, wearing face masks within the classroom is optional, but **highly encouraged** for K-8 students in Healthy School Levels 1-2 when the students are properly distanced within the room. If students cannot be properly distanced, other control measures may be in place, such as required mask wearing, face shields, and/or desk shields. These control measures are still being determined based on available funding.

Although students may not be required to wear masks in their classrooms at all times, we desire to promote a culture of mask-wearing within our school as an act of charity toward the vulnerable members within our community. Please speak to your child about the importance of wearing masks to protect themselves and others.

Face Masks Requirements - Staff/Teachers

Office staff will wear masks and gloves when working with sick children, and all school staff members will be required to wear masks when within close proximity (under 6 ft.) of others. In the case that Blessed Sacrament implements Healthy School Level 3, masks will be required at all times for students (K-8) and school staff.

Face Mask Requirements Overview:

Mask Requirements	
Healthy School Level 1	<ul style="list-style-type: none"> • Preschool: Highly encouraged at all times • K-8: Highly encouraged at all times • Staff: Highly encouraged at all times • Parents/Visitors: Highly encouraged at all times
Healthy School Level 2	<ul style="list-style-type: none"> • Preschool: Highly encouraged at all times • K-8: Required at arrival/dismissal and in high usage areas; highly encouraged in classrooms; not required outside • Staff: Required when in close proximity of others • Parents/Visitors: Required at all times within the school building
Healthy School Level 3	<ul style="list-style-type: none"> • Preschool: Required at arrival/dismissal and in high usage areas; highly encouraged in classrooms; not required outside • K-8: Required at all times • Staff: Required at all times • Parents/Visitors: Required at all times within the school building

Handwashing & Disinfectant

Regular handwashing times will be established by the classroom teachers as part of the daily routine. Disinfectant stations are placed in each building entry and in other high usage areas throughout the school.

IV. General Operating Procedures

Morning Arrival - Preschool Students

The drop-off window will be **extended from 7:35-7:55AM** to create distance between students as they arrive for school each day. In Healthy School Levels 2-3, preschool parents should park and walk up with their child as normal to the designated screening area, but must maintain at least 6ft distance between themselves and other families. All preschool students must enter at the screening area. After the student's temperature is taken, parents will sign-in their child at the door and a preschool aide will accompany the child to his/her classroom. More information will be provided about designated drop-off areas and temperature screening prior to the start of the school year.

Morning Arrival - K-8 Students

The drop-off window will be **extended from 7:35-7:55AM** to create distance between students as they arrive for school each day. In Healthy School Levels 2-3, drop-off areas will be designated for K-8 students to exit their car and have their temperature taken. Students are only permitted to exit their car for screening within the designated areas. More information regarding designated drop-off areas and temperature screening will be provided prior to the start of the school year.

Tardy Arrival

Tardy check-in begins at 7:55AM. Parents with tardy students will park and line up 6 ft apart outside the main entrance for the Machebeuf building or Gym building to wait their turn for check-in screening during Healthy School Levels 2-3.

Daily Dismissal - Preschool

Daily dismissal will be **extended from 2:55-3:20**. Preschool classes will be spread out behind the sidewalk and barrier railing along Elm Street at dismissal. Preschool parents will pull up directly to their child's homeroom location and remain in their car. Preschool teachers/aides will assist the child to the car and provide the sign-out sheet for parents. During inclement weather, the Gym will be utilized for preschool dismissal. More information will be provided regarding preschool dismissal prior to the start of the school year.

Daily Dismissal - K-8 Students

Daily dismissal will be **extended from 2:55-3:20**. All 1st-8th grade parents are asked to remain in their car and place a paper provided by the school with their last name and assigned family number in the right corner of their dashboard. As parents arrive, school staff members will reference the identification sheet in the car to notify teachers to dismiss the student directly from the classroom. Staff members will be available to assist students to their car. Kindergarten classes will stand outside near the parking lot for pick-up rather than having kindergarten

students exit directly from the classroom. More information will be provided regarding K-8 dismissal prior to the start of the school year.

School Visitors

Parents and visitors will have limited access to the building. Appointments must be made for parents to access the offices or school buildings. All parents and visitors are required to wear their own face masks at all times within the school building. If parents/visitors are picking up a student early or do not have an appointment, they will ring the building doorbell and remain outside of the building until the office manager can determine your reason for accessing the building. The student or a staff member will meet the parent/guardian at the door or may be asked to remain in the entrance area rather than entering the office.

Students Who Become Sick at School

Blessed Sacrament will respond with an abundance of caution if a student develops an illness or symptoms of illness at school. In the event that a child develops an illness at school, or signs of illness (fever, headache, runny nose, cough), the child will be required to wear a mask and will be taken to a designated sick room located in the Machebeuf building. The student will wait in the sick room to be picked up by a parent or guardian. **Sick children must be picked up from school within one hour** or the school will begin to call the child's emergency contacts. The sick rooms will be disinfected after every use.

Before & After School Care

Due to the extended drop-off period and the need for additional staff during health screening times, **before school care will be unavailable** during the 2020-2021 school year. However, after-school care will continue to be available for all preschool through eighth grade students from 3:15-6:00PM.

Grade-level homerooms will remain consistent during after-school care to the greatest extent possible. Unfortunately, this means that students may not have peers to work and play with if there are no other students from his/her grade or if the student does not have siblings present. The same precautions and procedures utilized during the school day will continue to be in place during after-school care. Students must be checked out of after-school care at the designated door by a parent or guardian. The parent/guardian will ring the building doorbell and a staff member will escort the child to the parent at the door to be signed out.

Student Lunch and Snack

Lunch and snack protocols will vary between Healthy School Levels 1-3. **School microwaves will no longer be available** to students during the 2020-2021 school year, and lunches must be packed or boxed in Healthy School Level 2-3. The Grateful Plates lunch program will continue for parents who wish to order a boxed lunch for their child.

Water Bottles and Water Fountains

Students are highly encouraged to bring a large water bottle to school each day to avoid using the water fountains. Water bottle filling stations will be available to students, but use of drinking fountains will be discouraged to the greatest extent possible. Teachers will have disposable cups available for a student to fill at the water bottle station if needed. Water fountains will be disinfected daily and social distancing will be required when using the fountain or filling station.

Extracurricular Activities (Athletics, Speech, Band, etc.)

Extracurricular activities may be allowed depending upon level of community spread and the type of extracurricular activity. Individuals responsible for planning extracurricular activities are to consult their respective sponsoring organization's guidance for health protocols. Transportation to or from extracurricular activities should be done by parents transporting their own children. Blessed Sacrament will adhere to all local and state guidelines and involve the local county health department in any plans being made for group gatherings of any size (i.e., practice, drills, competitions, etc.). While participating in any extracurricular activity, all faculty, students, and parents should observe all social distancing guidelines at all times.

V. Student & Classroom Procedures

Mass and Faith Formation

The Sacraments and faith formation will remain a priority for our school. We continue to discern the best way for students to attend Mass and receive other Sacraments throughout the school year while still protecting the health of the wider parish community. More information regarding Mass attendance, use of the Church, and Sacraments that were missed last spring will be provided prior to the start of the school year.

Bathroom Use During the School Day

Bathroom times will be staggered for homerooms throughout the day and access will be limited. Additionally, in grades K-8, one student at a time of each gender may request permission to leave class and use the bathroom. The total number of students allowed in the bathroom at any given time will be limited to the number of sinks in the bathroom. K-8 students are required to wear masks while utilizing the bathrooms.

Lockers, Cubbies, and Jacket Hooks

Students will have staggered access to lockers, cubbies, and jacket hooks in order to keep students spaced apart. In Healthy School Level 3, students will no longer be permitted to use lockers. K-8 students will be allowed to use their backpacks in the classrooms and hook their coats/jackets on their chairs if necessary. Students will be required to wear masks to access lockers, cubbies, or jacket hooks are located in the hallways.

Classroom Desks and Tables

Every classroom space will be set up with desks facing one teaching location. Desks will be in rows spaced apart to the greatest extent possible. Large tables may be shared by students who are spaced out on either end of the table and facing the same directions. Desks/tables will be disinfected daily or before a new homeroom uses the space.

Lunchroom Procedures

Lunch times will be staggered throughout the day, and the lunchroom will be divided to avoid the mixing of homerooms in the cafeteria. Students will be spaced apart at tables or individual desks will be utilized. All tables and seating will be disinfected in between each homeroom. If needed, an auxiliary cafeteria or classrooms may be utilized to accommodate multiple homerooms assigned to lunch at the same time.

Specials Classes

Students will participate in Art, Physical Education, Music, and Spanish as a regular part of their weekly schedule. Specials classes will be staggered throughout the day to prevent homeroom mixing. All classroom surfaces, equipment, instruments, or shared materials will be disinfected

between homerooms. Health guidelines will be taken into consideration for Specials activities. Within Healthy School Level 3, Specials teachers will travel to homeroom classrooms.

In addition to the original school supply order lists, each student will need to provide his/her own set of art supplies to be utilized only by that student when in Art class. More information will be provided prior to the beginning of the school year.

Recess & Playground Equipment

The use of the playground equipment and recess toys will vary between Healthy School Levels 1-3. Homerooms will have staggered recess times and the playground will be divided to maintain separation between homerooms and/or grade-levels. All students will wash or disinfect their hands immediately after recess. A Recess Ball/Toy Drive will be conducted in order to provide each homeroom with their own set of recess toys, which will be regularly disinfected. Denver County playground restrictions will be enforced on our playground and with our playground equipment.

Transitions Between Classes

To avoid homeroom mixing and excessive exposure in small spaces, transitions to classes will be staggered and scripted; students will use assigned stairwells and designated routes for transitioning in between classes. One-directional hallways will also be utilized during the school day, and students will be required to wear masks in Healthy School Levels 2-3. If Blessed Sacrament implements Healthy School Level 3, teachers will transition between classrooms rather than students.

Classroom Transitions

Students should avoid touching other students' desks and materials during in-class transitions. Appropriate and reasonable social distancing will be expected in the classroom.

VI. Parent & School Partnership

Now, possibly more than ever, the partnership between our school and families is vital to our school's success. We recognize that many of these health procedures will pose an inconvenience to families, and for this we apologize. Thank you in advance for accommodating these changes in order to ensure the health and safety of our entire community.

If you are looking for ways to further support our school, we anticipate the need for extra support in the following areas. Each of these opportunities will count toward parent volunteer hours.

1. **Recess Ball/Toy Drive:** [Sign-up](#) to donate a used or new item on this list. It is our hope that enough balls and toys will be collected for each homeroom to have their own set of recess toys!
2. **On-Call Sub List:** [Sign-up](#) to be an "on-call" sub in dire situations. We anticipate a sub shortage at the same time that we are likely to experience an increased number of absences from our staff due to illness. In the case that a teacher is sick and we are unable to secure a sub, we will turn to parent volunteers to act as a sub for the day. On-call subs will only be used in last case scenarios and we will ensure that all on-call subs are up-to-date with the required volunteer paperwork.
3. **Plexiglass Shields:** Blessed Sacrament continues to explore ways to provide plexiglass shields for all student desks. If you have creative solutions or a willingness to help fund plexiglass shields, please contact Brooke Urban at b.urban@bscs-denver.net.
4. **Big Event Co-chairs:** It is vital that our school remains financially stable during these challenging times, and the Big Event will remain an essential part of our school's fundraising efforts. Unfortunately, we currently do not have volunteers to co-chair the Big Event planning committee. If you are interested in volunteering or learning more about the role, please contact Brooke Urban at b.urban@bscs-denver.net.
5. **Disinfecting Classroom Materials/Toys:** At the beginning of the school year, teachers will request weekly volunteers to help disinfect toys, materials, or pieces of furniture that are challenging to disinfect on a daily basis. Please consider volunteering for your child's classroom at least once a semester.

At-Home Health Screening Document



<p style="text-align: center;">School/ Child Care At Home Screening Parents are to complete this form for their child</p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N	<p style="text-align: center;">School/ Child Care At Home Screening Parents are to complete this form for their child</p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N
Cough	Y N																												
Shortness of breath or difficulty breathing	Y N																												
Chills	Y N																												
Muscle aches	Y N																												
Sore throat	Y N																												
New loss of taste or smell	Y N																												
Exposed to someone with COVID or with symptoms	Y N																												
Cough	Y N																												
Shortness of breath or difficulty breathing	Y N																												
Chills	Y N																												
Muscle aches	Y N																												
Sore throat	Y N																												
New loss of taste or smell	Y N																												
Exposed to someone with COVID or with symptoms	Y N																												

<p style="text-align: center;">School/ Child Care At Home Screening Parents are to complete this form for their child</p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N	<p style="text-align: center;">School/ Child Care At Home Screening Parents are to complete this form for their child</p> <p>Date:</p> <p>Employee or Child Name: Assigned Class/Group:</p> <p>Temperature:</p> <p>Circle Y or N if you or your child is experiencing any of the following symptoms. Y – yes N – no</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Cough</td><td>Y N</td></tr> <tr><td>Shortness of breath or difficulty breathing</td><td>Y N</td></tr> <tr><td>Chills</td><td>Y N</td></tr> <tr><td>Muscle aches</td><td>Y N</td></tr> <tr><td>Sore throat</td><td>Y N</td></tr> <tr><td>New loss of taste or smell</td><td>Y N</td></tr> <tr><td>Exposed to someone with COVID or with symptoms</td><td>Y N</td></tr> </table> <p>The child or employee may not attend school or child care if Y is circled or if their temperature is 100.4°F or higher.</p> <p>Signature of employee or parent</p>	Cough	Y N	Shortness of breath or difficulty breathing	Y N	Chills	Y N	Muscle aches	Y N	Sore throat	Y N	New loss of taste or smell	Y N	Exposed to someone with COVID or with symptoms	Y N
Cough	Y N																												
Shortness of breath or difficulty breathing	Y N																												
Chills	Y N																												
Muscle aches	Y N																												
Sore throat	Y N																												
New loss of taste or smell	Y N																												
Exposed to someone with COVID or with symptoms	Y N																												
Cough	Y N																												
Shortness of breath or difficulty breathing	Y N																												
Chills	Y N																												
Muscle aches	Y N																												
Sore throat	Y N																												
New loss of taste or smell	Y N																												
Exposed to someone with COVID or with symptoms	Y N																												